**APPROVED MINUTES OF THE REGULAR MEETING**

**OF THE**

**HOLLAND BOARD OF EDUCATION**

 **The School District of the City of Holland**

 **Ottawa County, Michigan**

 **May 20, 2024**

**I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 5:15 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

**ROLL CALL:**

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS**:** Superintendent Cassidy, Associate Superintendents McCloud, Murphy-DuBay, Pennington, Director Craner, and Administrative Assistant Kooiker (recorder)

**II. PLEDGE OF ALLEGIANCE**

 **III. APPROVAL OF CONSENT AGENDA**

A. APPROVAL OF AGENDA

1. Regular Business Meeting of May 20, 2024

2. Consent Agenda for May 20, 2024

B. APPROVAL OF MINUTES

1. April 22, 2024, Regular Business Meeting

**Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the Consent Agenda for May 20, 2024.**The motion was unanimously approved.

 **IV. RECOGNITION OF RETIREES**

 A. Deputy Superintendent Pennington recognized employees who have retired from the

 District since May 2023.

* Lisa Brenton
* Lori Lubbers
* Susan Mills
* Lara Parent
* William Thomas
* Beth VanDyke

 **V. HPS CELEBRATES**

 A. **MDE SEAL OF BILITERACY RECIPIENTS:**  Lynette Brander, EL Coordinator & Instructional Coach

 Introduced students who will be receiving Bi-literacy Seals on their diplomas.

* Miguel Ayala Rojas
* Mariana Blanco Carvajal
* Julio Carrazana
* Willem Evenson
* Alejandro Fleites Marcelo
* Diego Garcia Enriquez
* Amin Jafarov
* Grace Jakot
* Alejandro Marquez
* Anakarina Morales
* Yanyssa Ochoa
* Carlos Rondon
* Hanely Sanchez Hernandez
* Cicely Vasquez-Trejo

 B. **DEAF AND HARD OF HEARING** **PROGRAM:** Andrea Wiersma, Teacher of the DHH Program,

 introduced students who recently traveled to Gallaudet University in Washington D.C.

 Mrs. Wiersma and the students shared what a great experience this was for everyone who went on

 the trip.

 C. **JEFFERSON BUILDING PRESENTATION:** Student leaders provided an update.

 **VI. PUBLIC COMMENTS:**  There were no public comments.

 **VII. PERSONNEL REPORT AND/OR RECOMMENDATIONS**

 Deputy Superintendent Pennington recommended the following personnel action:

A. Retirements:

* **Lisa Brenton,** Kindergarten Teacher, Jefferson School, effective June 4, 2024.
* **Susan Mills,** World Language Teacher, Holland High School, effective June 4, 2024.
* **Lara Parent,** Third Grade Teacher, Holland Heights School, effective June 4, 2024.
* **William Thomas,** STEM Teacher, Holland Middle School, effective June 4, 2024.
* **Beth VanDyke,** Fifth Grade Teacher, Jefferson School, effective June 4, 2024.

 **Moved by Tim Marroquin, supported by Lois Mulder, that the Board of**

 **Education approve, with regret, the retirement of: Lisa Brenton, Susan Mills, Lara Parent, William Thomas, and Beth VanDyke.** The motion was unanimously approved.

B. Hiring:

* **Kari Gruppen,** Fifth Grade Teacher, Jefferson School, effective August 19, 2024.
* **Lauren Lancaster,** Kindergarten Teacher, Holland Heights School, effective August 19, 2024.
* **Emma Westin**, Third Grade Teacher, Holland Heights School, effective August 19, 2024.
* **Mary Wilcox**, Kindergarten Teacher, Jefferson School, effective August 19, 2024.

**Moved by Lois Mulder, supported by Diane Ybarra, that the Board of**

**Education approve a probationary contract for: Kari Gruppen, Lauren Lancaster, Emma**

**Westin, and Mary Wilcox.** The motion was unanimously approved.

 **VIII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS**

 A. TEACHING FOR LEARNING – Chairperson Mulder reported on the May 6, 2024 meeting of the

 Teaching for Learning Committee.

 Agenda Review and Roll Call: The meeting was called to order at 8:00 a.m.

 Present:

 Board: Trustees Marroquin (arrived at 8:05 a.m.) and Mulder

 Administration: Superintendent Cassidy and Associate Superintendent McCloud

 Public Comments: There were no public comments.

 Offices of School Improvement and Student Services:  Associate Superintendent McCloud

 provide updates on the following:

* Registration Block Party
* Summer School/Extended School Year: 220 students registered for summer school, and 65 registered for the extended school year.
* April 26th PD

 Superintendent Updates:  Superintendent Cassidy provided updates on the following:

* Enrollment Numbers and Staffing
* Facility Animal MOU

 Other: No other items were discussed.

 Adjournment: The meeting adjourned at 8:24 a.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

 Holland Public Schools will provide educational excellence through relevant and innovative programming

 that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

 B. FINANCE AND PROPERTY COMMITTEE – Chairperson Woltman reported on the May 7, 2024

 meeting of the Finance and Property Committee.

 Agenda Review and Roll Call:The meeting was called to order at 4:01 p.m.

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy, Chief Financial Officer Powers, Associate Superintendents Murphy-DuBay and Pennington

Public Comments: There were no public comments.

 Finance & Property:Associate Superintendent Murphy-DuBay and Chief Financial Officer Powers

 provided updates on the following:

* Financial Reports for April 2024
* Scheduling of 2024-2025 Public Budget Hearing - Superintendent Cassidy recommended that

 the Hearing be held onJune 17 at 5:15 p.m., followed by the regular board meeting at the

 District Administration Building in the Board Training Center, 320 W 24th Street, as the

 date/time/location for the annual Budget Hearing.

**Moved by Mark Woltman, supported by Linda Falstad, that the Board of Education approve the Notice of a Public Hearing on the proposed 2024-2025 Budget, setting June 17, 2024, 4:00 p.m., at the District Administration Building in the Board Training Center, 320 W 24th Street, as the date, time, and location for the annual Budget Hearing. The regular board meeting will begin at 4:30 p.m.**

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

* OAISD 2024-2025 General Operating Budget Resolution - Associate Superintendent Murphy-DuBay shared the OAISD’s 2024-25 General Fund Budget. Local school districts within the ISD are required to take board action in May to either approve the OAISD operating budget or not. The resolution was brought forward at the regular May board meeting.

**Moved by Mark Woltman, supported by Linda Falstad, that the Board of Education approve/disapprove the Ottawa Area Intermediate School District (“ISD”) General Operating Budget Resolution for the 2024-2025 school year as attached. (If disapproved, specific objections and proposed changes must be submitted.)** [Attachment A]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

* 2024-25 General Fund budget discussion
* Permeable Concrete Replacement Project – Approval will be requested at the Study Session
* Chromebook Purchase for TK-2 – Approval will be requested at the Regular Board meeting

 **Moved by Mark Woltman, supported by Lois Mulder, that the Board of Education approve the purchase of 732 Lenovo Chromebook Gen 4 Touch and Chrome Management Licenses from CDW-G in the amount of $214,102.68.** The motion was unanimously approved. [Attachment B]

* Ludus Update

 Human Resources Report**:** Associate Superintendent Pennington provided an update on the following:

* Vacancies and Postings Update
* New Hires
* Non-Renewal of Probationary Teacher

       Superintendent Updates:Superintendent Cassidy provided an update on the following:

* Enrollment Projections
* Shared Time Update

Other:No other items were discussed.

Adjournment: The meeting adjourned at 5:15 p.m.

STRATEGIC PLAN FOCUS AREAS

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HUMAN SERVICES GOAL:

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 C. EXECUTIVE COMMITTEE – President Colburn reported on the May 7, 2024 meeting of the

 Executive Committee.

Agenda Review and Roll Call: The meeting was called to order at 5:13 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

 Superintendent Updates:

* Superintendent Contract Updates
* Title IX Updates

 Central Office Administrator Contract Renewals:

 A. Continuation of Contracts for Administrator contracts by one year through June 30, 2026. Action

 was requested at the regular board meeting.

**Moved by Liz Colburn, supported by** **Chris Arendshorst**, **that the Board of Education continue and extend the contracts of the following administrators through June 30, 2026, and authorize the Superintendent to establish wages and benefits under said contract.** The motion was unanimously approved.

* Katie Pennington, Deputy Superintendent of Human Resources
* Laura McCloud, Associate Superintendent of Student Services
* Melissa Remillard, Associate Superintendent of School Improvement
* Matt Murphy-DuBay, Associate Superintendent of Business and Finance

 Study Session Agenda Construction: Committee members planned the agenda for the May Study

 Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive

 Committee, and matters arising.

 Other:

* The Holland Cares Memorial Day Benefit Concert is scheduled for May 27, 2024, in the Performing Arts Center.

 Adjournment: The meeting adjourned at 6:06 p.m.

STRATEGIC PLAN FOCUS AREAS

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 D. BOARD STUDY SESSION – President Colburn reported on the May 13, 2024, Study Session.

Agenda Review and Roll Call: President Colburn welcomed all participants and called the meeting to order at 5:15 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy and Associate Superintendents Pennington, McCloud, and Murphy-DuBay

Public Comments: There were no public comments.

 Student Presentations:

* HEIGHTS BUILDING PRESENTATION: Student leaders provided an update.

 Committee Reports:

 a. Teaching for Learning Committee: Chairperson Mulder provided updates with items

 discussed at the Teaching for Learning Committee meeting on May 6, 2024.

b. Finance & Property Committee: Chairperson Woltman provided updates with items

 discussed at the Finance & Property Committee meeting on May 7, 2024.

 The committee recommended approval of the following at the study session:

 **Moved by Mark Woltman, supported by Lois Mulder, that the Board of**

 **Education approve the bid from Site Works Solutions for the Permeable Concrete**

 **Replacement Project in the amount not to exceed $1,200,791.00**. The motion was

 unanimously approved. [Attachment C ]

c. Executive Committee: President Colburn provided updates with items discussed at the

 Executive Committee meeting on May 7, 2024.

 d. Holland Educational Foundation Report: Trustee Mulder provided an update.

 e. HEA Communications Update: The April meeting was canceled.

 Contact Your Legislator: Trustee Marroquin shared information on contacting legislators

 regarding equitable funding.

 Board Training: The board provided an update on their recent Daring Conversations Training at

 the OAISD.

MASB Updated Superintendent Evaluation Training: The board will hold this 3-hour training on June 17 at 5:00 p.m. The Budget Hearing will be held at 4:00 p.m., and the Regular Board meeting at 4:30 p.m. Pending the availability of a MASB consultant.

 Superintendent Updates:

* Strategic Plan – Monthly updates

 Board Meeting Agenda Construction: Board Members planned the agenda for the May 20, 2024

 Board Meeting.

 Other: No other items were discussed.

 Adjournment: The meeting adjourned at 6:23 p.m.

 **IX. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS**

* 1. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, June 6, at 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you want to reach Superintendent Cassidy, please email him at ncassidy@hollandpublicschools.org.

2. Current Legislative and District Initiatives: Superintendent Cassidy shared information on

 recent district initiatives and legislative action.

The Senate passed their School Aid appropriations bill this week on a party-line vote.

The House passed its School Aid bill last week.

There has been universal support from Educational Organizations around permanently lowering the cap of school contributions by 7.06% to reflect the full funding of the MPSERS OPEB Trust Fund.  This has the potential of freeing up nearly $500 per pupil.

Superintendent Cassidy shared celebrations from around the District.

3. 2024 Graduation Activities: Superintendent Cassidy announced activities for our Graduation Class of 2024.

4. National School Principal’s Day: Superintendent Cassidy announced that May 1, 2024, was National School Principal’s Day and thanked our principals and assistant principals for their dedication to the staff and students of Holland Public Schools.

5. National Teacher Appreciation Week: Superintendent Cassidy announced that May 6-10, 2024, was National Teacher Appreciation Week and thanked our professional staff for their dedication to the students of Holland Public Schools.

6. National Nurse Appreciation Week: Superintendent Cassidy announced that May 6-12, 2024, was National Nurse Appreciation Week. He thanked all of our school nurses and health care aides as part of our School Nursing Program in Partnership with Holland Hospital.

7. National Police Week: Superintendent Cassidy announced that May 12-18, 2024, was National Police Week. He thanked our community police officers and members of the Holland Public Safety Department for their support of Holland Public Schools and building safety and community connections into our school programs.

8. School of Choice Window: Superintendent Cassidy announced the non-resident School of

 Choice window is June 1-28, 2024.

 **X. OTHER:** No other items were discussed.

 **XI. ADJOURNMENT:**  President Colburn adjourned the meeting at 6:16 p.m.

 Approved as presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Linda Falstad, Secretary