**APPROVED MINUTES OF THE REGULAR MEETING**

**OF THE**

**HOLLAND BOARD OF EDUCATION**

 **The School District of the City of Holland**

 **Ottawa County, Michigan**

 **February 19, 2024**

**I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 5:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

**ROLL CALL:**

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS**:** Superintendent Cassidy, Associate Superintendents McCloud, Murphy-DuBay, Pennington, Remillard, and Administrative Assistant Kooiker (recorder)

**II. PLEDGE OF ALLEGIANCE**

 **III. APPROVAL OF CONSENT AGENDA**

A. APPROVAL OF AGENDA

1. Regular Business Meeting of February 19, 2024

2. Consent Agenda for February 19, 2024

B. APPROVAL OF MINUTES

1. January 22, 2024, Regular Business Meeting

2. February 12, 2024, Closed Session

**Moved by Diane Ybarra, supported by Chris Arendshorst, that the Board of Education approve the Consent Agenda for February 19, 2024.** The motion was unanimously approved.

 **IV. HOLLAND HIGH SCHOOL SENATE**

 Student Senate President Owen Ceithaml provided an update to the Board.

* Planned and completed Spirit Week and Snow coming Dance
* Pep Assembly
* Valentine's Day sold Candy Gram Necklaces
* Working on a plan for free student athletic passes

 **V. HPS CELEBRATES**

Unified Basketball Team:Holland High School is a proud member of Special Olympics of Michigan Unified Champion Schools. Holland High School launched Unified Basketball this year with five games against other schools in the area, as well as a tournament at West Ottawa and a game during school for the student body (March 13 at 10:15 am).  Unified Sports connects individuals with intellectual disabilities with peers to promote teamwork, build confidence, and foster authentic participation in an athletic competition. HHS is looking forward to launching Unified Track this spring and Unified Disc Golf in the fall. Kayla Gearring, teacher and team coordinator, Josh Rumpsa, coach, and Sarah Hoyle, teacher attended the board meeting with the team.

 **VI. PUBLIC COMMENTS**

 There were no public comments.

 **VII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS**

 A. TEACHING FOR LEARNING – Trustee Mulder reported on the February 5, 2024, meeting of the

 Teaching for Learning Committee.

 Agenda Review and Roll Call: The meeting was called to order at 8:03 a.m.

 Present:

 Board: Trustees Falstad and Mulder

 Administration: Superintendent Cassidy and Associate Superintendent McCloud

 Public Comments: There were no public comments.

 Office of School Improvement and Office of Student Services: Associate Superintendent

      McCloud provided updates on the following:

* Summer School
* Partnerships with Ready for School, ODC, and Hope College
* Programming will run for current PK-11 graders

   Superintendent Updates: Superintendent Cassidy provided updates on the following:

* Power H Award Updates
* Health Center Discussion
* OCSN Update and Discussion
* Holland Alma Mater Discussion
* Holland Educational Foundation Update

 Other:

* Mobile STEM Lab

 Adjournment: The meeting adjourned at 8:38 a.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

 Holland Public Schools will provide educational excellence through relevant and innovative programming

 that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

 Holland Public Schools will recruit, retain, and invest in highly qualified staff.

 B. FINANCE AND PROPERTY COMMITTEE – Vice President Woltman reported on the February 6, 2024,

 meeting of the Finance and Property Committee.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy, Associate Superintendent Pennington and Murphy-DuBay, and Chief Financial Officer Powers

Guests: Andrea Mehall, Blake Muller, and Cody Franklin

 Public Comments: There were no public comments.

 Baseball Field: Athletic Director Muller presented an advertising request.

 OK Conference:  Athletic Director Muller led a discussion on athletic admission prices.

Finance & Property:  Chief Financial Officer Powers and Associate Superintendent Murphy-DuBay provided updates on the following:

* Financial Reports for January 2024
* Radio Replacement - Approval will be requested at the regular board meeting.
* Middle School Bleachers - Approval will be requested at the regular board meeting.

**Moved by Mark Woltman, supported by Linda Falstad, that the Board of Education**

 **approve the purchase of a District Radio System Upgrade from Tele-Rad in the amount of**

 **$162,144.55 with an annual service agreement of $12,174.00, to be paid out of Building and**

 **Site Sinking Funds.** The motion was unanimously approved. [Attachment A]

 **Moved by Mark Woltman, supported by Lois Mulder, that the Board of Education**

 **approve the purchase of bleachers for Holland Middle School from Southern Bleacher**

 **Company, Inc. in the amount of $60,500.00.** The motion was unanimously approved. [Attachment B]

Human Resources Report: Associate Superintendent Pennington provided an update on the following:

* Vacancies and Postings Update
* New Hires

 Superintendent Updates: Superintendent Cassidy provided an update on the following:

* Enrollment Projection Services
* Health Center Updates
* OCSN Updates

 Other: No other items were discussed.

Adjournment: The meeting adjourned at 4:52 p.m.

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 C. EXECUTIVE COMMITTEE – Vice President Woltman reported on the February 6, 2024,

 meeting of the Executive Committee.

Agenda Review and Roll Call: The meeting was called to order at 5:00 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

Superintendent Updates:

* Staffing Updates
* Start time for Board Study Sessions and Regular Meetings

 Study Session Agenda Construction: Committee members planned the agenda for the February Study

Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive

Committee, and matters arising.

 Other: No other items were discussed.

 Adjournment: The meeting adjourned at 5:43 p.m.

STRATEGIC PLAN FOCUS AREAS

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HUMAN SERVICES GOAL:

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 D. BOARD STUDY SESSION – Vice President Woltman reported on the February 6, 2024,

 meeting of the Finance and Property Committee.

Agenda Review and Roll Call:Vice President Woltman welcomed all participants and called the meeting to order at 5:00 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Mulder, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy and Associate Superintendents Pennington, McCloud, Remillard, Murphy-DuBay, and Director Soto

GUESTS: Chad Tolson, Corene D’Addonna, and Carolyn Buck

 Public Comments: There were no public comments.

 Facility Dog Discussion: Corene D’Addonna from West Elementary shared a proposal to add a therapy

 dog at West Elementary. The dog would come from Paws with a cause. The dog will assist ASD,

 refugee, students with trauma, and the general student body.

 Be Smart: Carolyn Buck provided information on Be SMART (Secure, Model, Ask, Recognize, and Tell). Be SMART is a nonprofit seeking to educate parents and children on safe gun storage and ownership.

 Scheduling of a Facility Master Plan Meeting: The meeting will be held on April 17, 2024, 12:00 - 4:00 p.m.

 Interagency Agreement: Superintendent Cassidy brought forward a recommendation to approve the

 updated MOU with Arbor Circle Counseling Agency as presented.

 **Moved by Chris Arendshorst, supported by Diane Ybarra, that the Board of Education approve the updated MOU with Arbor Circle Counseling Agency as presented.** The motion was unanimously approved.

Committee Reports:

 a. Teaching for Learning Committee: Chairperson Mulder provided updates with items

 discussed at the Teaching for Learning Committee meeting on February 5, 2024.

b. Finance & Property Committee: Chairperson Woltman provided updates with items

 discussed at the Finance & Property Committee meeting on February 6, 2024.

c. Executive Committee: Vice President Woltman provided updates with items discussed at the

 Executive Committee meeting on February 6, 2024.

d. Holland Educational Foundation Report: Trustee Mulder provided an update.

 e. HEA Communications Update: Trustee Arendshorst provided an update on the HEA

 Communications meeting from January 25, 2024.

 Policies for First Reading: Superintendent Cassidy submitted the following policies for first reading:

* Policy 0122 Board Powers (Revised)
* Policy 1420 School Administrator Evaluation (Revised)
* Policy 3131 Staff Reductions/Recalls (Revised)
* Policy 3142 Probational Teachers (Revised)
* Policy 3220 Professional Staff Evaluation (Revised)

 Superintendent Updates:

* Start time for board study sessions and regular board meetings. It was recommended that the board study session and regular board meeting time be moved to 5:15 p.m. Action will be requested at the regular board.
* Update on prevailing wage and proposed board resolution.

 **Moved by Mark Woltman, supported by Chris Arendshorst, that the Board of Education**

**approve the Prevailing Wage Resolution as presented.** The motion was unanimously approved. [Attachment C]

Consideration of Petition for Reinstatement: Superintendent Cassidy brought forward the

 recommendation of the Hearing Committee to reinstate student 0129241530, with conditions.

 **Moved by Lois Mulder, supported by Diane Ybarra, that the Board of Education approve the**

 **recommendation to reinstate Student 0129241530, with conditions as presented.** The motion

 was unanimously approved.

 Board Meeting Agenda Construction: Board Members planned the agenda for the February 19, 2024

 Board Meeting.

 Closed Session: The Board of Education entered into closed session at 6:05 p.m. under the Open Meeting

 Act for the purpose of a safety and security update.

**Moved by Lois Mulder, supported by Diane Ybarra, that the Board of Education enter into closed session, under section 8(k) of the open meetings act for the purpose of a safety and security update.**

Roll Call Vote:

 Ayes: Arendshorst, Mulder, Woltman, and Ybarra

Nays: None

 The motion was unanimously approved.

 Return to Open Session: The board returned to open session at 7:14 p.m.

 Other:

* Health Center
* Alma Mater

 Adjournment: The meeting adjourned at 7:15 p.m.

 **VIII. POLICIES FOR SECOND READING AND ADOPTION**

Superintendent Cassidy recommended the following policies for second reading and adoption:

* Policy 0122 Board Powers (Revised)
* Policy 1420 School Administrator Evaluation (Revised)
* Policy 3131 Staff Reductions/Recalls (Revised)
* Policy 3142 Probational Teachers (Revised)
* Policy 3220 Professional Staff Evaluation (Revised)

 **Moved by Diane Ybarra, supported by Chris Arendshorst, that the Board of Education**

 **adopt the policies as presented.** The motion was unanimously approved. [Attachment D]

 **IX.** **Meeting Time for Study Session and Regular Board Meeting:** It was recommended that

 the study session and regular meeting of the Board of Education meeting time be moved to 5:15 p.m.

 **Moved by Diane Ybarra, supported by Linda Falstad, that the study session and regular business meeting of the Board of Education be moved to 5:15 p.m.** The motion was unanimously approved.

 **X. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS**

* 1. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, March 7, at 8:00 a.m. at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you want to reach Superintendent Cassidy, please email him at ncassidy@hollandpublicschools.org.

2. Current Legislative and District Initiatives: Superintendent Cassidy shared information on

 recent district initiatives and legislative action.

*Legislative Updates*

Executive Budget Recommendation

The Executive Budget recommendation included a $241 per pupil funding increase, bringing the amount to $9,849 per pupil, which equates to a 2.5% increase in the foundation allowance.

(5% increase) for at-risk, special education and EL

Other funding recommendations

* $200M for Healthy Meals for All (inclusive of $30M from the reserve fund)
* $50M for Special Education
* $63M to lift income barriers for GSRP

 Superintendent Cassidy shared celebrations happening at each of our buildings.

 **XI. OTHER:** Trustee Ybarra provided the date of April 10, 2024, at 6:00 pm for the OASBA General

 Membership Meeting at the Careerline Tech Center.

 **XII. ADJOURNMENT:**  President Colburn adjourned the meeting at 5:24 p.m.

 Approved as presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Linda Falstad, Secretary