

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
March 20, 2023**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS: Superintendent Cassidy, Associate Superintendent Pennington, and Administrative Assistant Archer (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of March 20, 2023
2. Consent Agenda for March 20, 2023

B. APPROVAL OF MINUTES

1. February 20, 2023, Regular Business Meeting

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approves the Consent Agenda for March 20, 2023. The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Libby LeFebre provided an update to the Board.

- Will with Superintendent Cassidy regarding Strategic Plan
- Prom is April 21, at Frederik Meijer Gardens

V. HPS CELEBRATES:

MHSAA Scholar Athlete Award: In the last two years, three students from Holland High have earned the MHSAA Scholar Athlete Award. No other school in the state can say that! James Baer is the latest winner of this statewide award.

National Merit Scholarship Finalist: Meredith Walters, Class of 2023, has been named a Finalist for a National Merit Scholarship, placing her in the top 15,000 academic students in the nation. This selection of some 7,250 Merit Scholarship winners is now in progress with an announcement in March.

- VI. PUBLIC COMMENTS:** There were no public comments.

VII. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Extended Leave:

- **Lisa Whiteman**, Special Education Teacher, Career Exploration Leave for the 2023-2024 school year.

Moved by Lois Mulder, supported by Mark Woltman, that the Board of Education approve the following Extended Leave - Career Exploration Leave for Lisa Whiteman. The motion was unanimously approved.

B. Hiring:

- **Mikayla Karasek**, District School Psychologist, effective with the beginning of the 2023-2024 school year.
- **Megan Kelley**, High School Math Teacher, effective with the beginning of the 2023-2024 school year.

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education approve a probationary contract for: Mikayla Karasek, and Megan Kelley. The motion was unanimously approved.

VIII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING – The committee met on March 6, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:45 p.m.

Board: Trustees Falstad, Marroquin, and Mulder

Administration: Superintendent Cassidy and Associate Superintendents McCloud and Remillard (Zoom)

Guests: Zach Kapla, Assistant Principal, Lynette Brander, EL Coordinator & Instructional Coach, and Meagan Hassevoort, School Psychologist

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent Remillard provided updates on the following:

- NWEA presentation: Lynette Brander & Megan Hassevoort provided an update.

Moved by Tim Marroquin, supported by Lois Mulder, that the Board of Education approves the purchase of NWEA MAP Assessment in the amount not to exceed \$204,970.00 from General Funds. This is for a 5-year purchase with a reimbursement from the State each year. This replaces the previous assessment platform STAR for Holland Public Schools.

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

- High School Graduation Requirements Discussion
- Summer programming

Office of Student Services: Associate Superintendent McCloud provided an update on the following:

- Summer programming

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Teachers Live Here Update
- Power H Impact Award Update
- GRCC Annexation Discussion
- Teacher Recruitment

Other: Holland Early College partner update.

Adjournment: The meeting adjourned at 5:55 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. FINANCE AND PROPERTY COMMITTEE – The committee met on March 7, 2023

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy, Associate Superintendent Pennington, Assistant CFO Weavers,
Supervisors Boyd and Brower

Public Comments: There were no public comments.

Finance & Property: Assistant Chief Financial Officer Weavers provided updates on the following:

- Financial reports for February 2023
- Ludus Update

Associate Superintendent of Human Resources Report: Associate Superintendent Pennington provided updates on the following:

- Personnel Report
 - Vacancies and Postings Update
 - New Hires

Superintendent Report: Superintendent Cassidy provided an update on the following:

- Facility Master Plan
- Maplewood Use
- Strategic Planning Session

Other: Transportation Supervisor Boyd provided a proposal for the purchase of four (4) used gasoline buses from Holland Bus Company. Board action will be requested at the Board Study Session.

Adjournment: The meeting adjourned at 5:16 p.m.

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C. EXECUTIVE COMMITTEE – The committee met on March 7, 2023.

Agenda Review and Roll Call: The meeting was called to order at 5:18 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

Superintendent Updates:

- o Strategic Planning Update
- o Superintendent Goals
- o Review of Board Listening Tour Notes

Study Session Agenda Construction: Committee members planned the agenda for the March Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: The Executive Committee new meeting day and time will be the 1st Tuesday of the month at 5:00 p.m., following the Finance and Property Committee meeting.

Adjournment: The meeting adjourned at 6:44 p.m.

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D. BOARD STUDY SESSION – The committee met on March 13, 2023.

Agenda Review and Roll Call: President Colburn welcomed all participants and call the meeting to order at 5:30 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLLCALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy, Associate Superintendent Pennington, and Associate Superintendent Remillard, Chief Financial Officer Powers, and Director Craner

Public Comments: There were no public comments.

HHS Disc Golf: Jeff Kordich, Holland Early College Math Teacher provided an update.

Committee Reports:

Teaching for Learning Committee: The committee met on March 6, 2023.

- NWEA Update: Associate Superintendent Remillard provided an update. Board action will be requested at the regular board meeting on Monday, March 20, 2023.

Finance & Property Committee: The committee met on March 7, 2023.

- Director Powers will provide an overview of the sinking fund, building and site bonds, and acceptable uses for those funding sources.
- Facility Master Planning meeting is scheduled for April 12, 2023, 8:00 a.m. – 1:00 p.m.

The following approval was requested at the study session::

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approves the purchase of up to four (4) used school buses from Holland Bus Company in the amount not to exceed \$276,592.00 from 2021 bond funds. This replaces the previous motion for approval of two (2) new school buses on February 13, 2023, Board Study Session.

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Executive Committee: There were no questions, comments, or clarification from the meeting on March 7, 2023.

Holland Educational Foundation Report: Trustee Mulder provided an update.

HEA communications Update: President Colburn and Trustee Arendshorst provided an update on the HEA Communications meeting from March 2, 2023.

MASB Conference: Trustee Falstad reported on her recent attendance at the 2023 MASB Winter Institute.

Superintendent Updates:

- Administrative Guideline 5460, Graduation Requirements

- Board of Education Listening Tours Debrief
- Strategic Plan Feedback Meetings

Board Meeting Agenda Construction: Board Members planned the agenda for the March 20, 2023 Board Meeting.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 8:02 p.m.

IX. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy announced open office hours scheduled for Thursday, April 13, 8:00 a.m., (one week later due to spring break) at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy hosts open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy please email him: ncassidy@hollandpublicschools.org.
2. Current Legislative Initiatives: Superintendent Cassidy shared information on recent legislative action.
 - This week the House voted out the following proposals:
 - Repeal of Right to Work
 - Repeal of Prevail Wage
 - Universal background checks for all weapons purchases
 - This House passed SB 12 which repeals the retention mandate consideration for third graders. Unfortunately, the Senate did not provide the bill immediate effect. This means for this school year the law is status quo, the changes will take effect for the 2023-24 school year.
 - The Senate passed expansion of sinking funds for busses and other school vehicles by a vote of 28-10. We expect swift action in the Senate.
 - The House took testimony on legislation to provide excused absences for students playing Taps and allowing the MDE to develop a program for cursive writing.
 - HB 4166 would repeal the requirement that MDE assign letter grades and rankings to public schools, compile lists of the lowest-performing schools, and implement accountability measures for those schools determined to be in the bottom 5% of the rankings.
 - The House Labor Committee voted out House Bill 4044 by a vote of 7-2. The legislation would repeal PA 54 which prohibits increases in compensation between to employees when a collective bargaining agreement is expired. Larger legislative package (up to 20 bills) are being worked on behind the scenes. The sentiment is "we need to turn back the clock" to when our teaching workforce was stronger.
 - SB 161 would:
 - Expand reciprocity guidelines to include countries and other states so that individuals can receive a Michigan certificate and applicable endorsements comparable to the ones held in that other location without the individual

- having to pass the applicable subject area exam.
- Allow an individual to demonstrate that they'd been rated effective (rather than highly effective) for three out of the most recent five school years in their year-end evaluation to fulfill the requirement to be issued an advanced certificate.
- Modify certain requirements pertaining to passing examinations before being issued a teaching certificate.
- The legislation is supported by the Michigan Department of Education and education association groups.

3. Strategic Plan Update: Superintendent Cassidy provided a strategic plan update.

Wednesday, March 22, Superintendent Cassidy will be meeting with Student Senate to go over the Strategic Plan and gather feedback.

Wednesday, April 12th we will be holding a strategic plan/facility master plan meeting. This meeting will be facilitated by Dave Tebo, Director of Innovation. In attendance, will be the board members, the central leadership team, and we will be inviting an architect from GMB.

From there, we will schedule community meetings to go over the strategic plan and facility master plan recommendations.

X. OTHER: No other items were discussed.

XI. ADJOURNMENT: President Colburn adjourned the meeting at 6:21 p.m.

Approved as presented: _____

Linda Falstad, Secretary